

Name of Department: **ENGINEERING**.

**KAIZEN Theme: "Room Numbering for Each Floor"** 





Name of Department: ACCOUNTING.

KAIZEN Theme: "Selection of Excessive files and Keep those files in Record Room"



- 1. All type of files were kept in haphazardly.
- 2. Required huge Space.
- 3. Have to spend huge time to identify essential files.

- 1. All type of files were kept in structured way.
- 2. Minimum Space Required,
- 3. Officials can easily identify essential files.



Name of Department: **HEALTH**.

KAIZEN Theme: "Upgradation of MEMON Maternity Hospital, Chattogram"





Name of Department: **EDUCATION**.

**KAIZEN Theme: Upgradation to Digital Class** 



- 1. To Present Lecture, Teachers use Black Board Only.
- 2. Teachers face Difficulties to bring Concentration of Students to lecture.



After KAIZEN

- 1. To Present Lecture, Teachers uses Multimedia Projector, Laptop, Sound system and Black Board.
- 2. Teachers can give his/her class Lecture to Students easily.



Name of Department: CONSERVANCY.

**KAIZEN Theme: "Dustbin Free City"** 



- 2. Pedestrian discourage to use footpath.
- 3. Waste were dumped on footpath.

- 2. Pedestrian eager to use footpath.
- 3. Dumping waste on footpath is strictly prohibited.



Name of Department: CITY PLANNING.

**KAIZEN Theme: "Organized Officer Room"** 



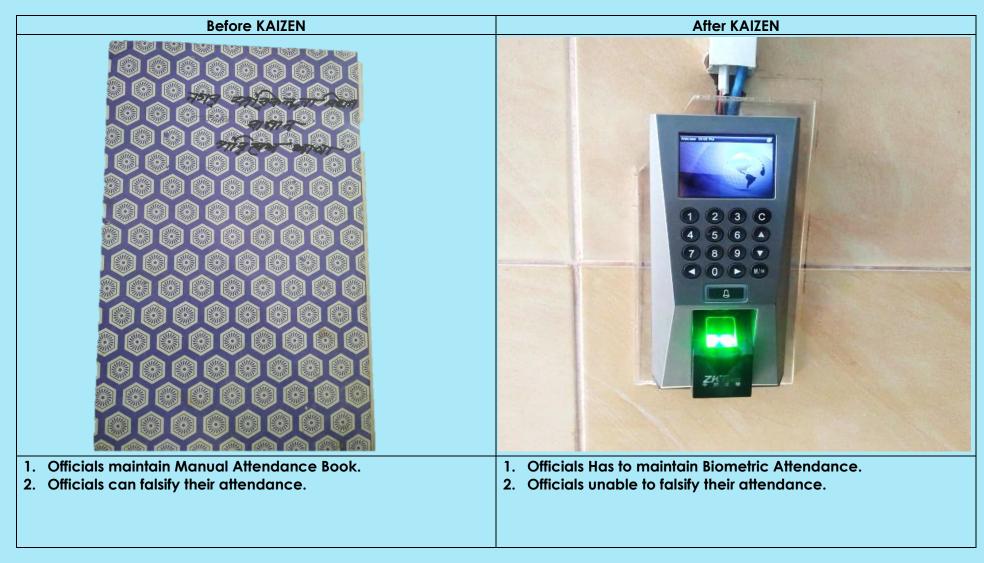
- 1. Office Room Were compacted size.
- 2. Official Files were kept in other Room.

- 1. Size of Office room increased.
- 2. Official's files are now kept in concern office room.



Name of Department: **SECRETARIAT**.

**KAIZEN Theme: "Biometric Office Attendance for officials"** 





Name of Department: REVENUE.

KAIZEN Theme: "Digital Record Keeping of Revenue Collection"

